

# Group Sales Information



## What's NEW in 2009???

A wonderful place to get your group together to have a company picnic, the Kids Cove Tent now has a beautiful new mural on the wall to bring the feeling of Kids Cove all the way to the tent for your group to enjoy. The Knoxville Zoo has a phenomenal **Butterfly Exhibit** that is slated to open in April, weather permitting. **Wee Play Zoo Exhibit** will make its home in our Pilot Center this year as an exciting **Interactive Children's Museum** for toddlers and small children to learn what the Zoo and its animals are all about. With all that is new, the Knoxville Zoo also is the place where over **800 animals** call home and they all would appreciate your visit!

With all the wonderful new additions that have come to the Knoxville Zoo, it's about time for you and your herd to join us for a day of memorable animal exploration and wonder!

**Thank you** for choosing Knoxville Zoo for your outing. We're looking forward to hosting your group and sincerely hope you will enjoy the time spent at the zoo.

Enclosed is the Group Sales Reservation. Please read the **important information** regarding this form.

**Two weeks before** your group's visit, please fill out:

- Group sales reservation form and return it either by fax, mail or e-mail. Or, fill out a form on-line at [www.knoxvillezoo.org/reservations.htm](http://www.knoxvillezoo.org/reservations.htm)
- Group Bucket Lunches Form and return it either by fax, mail or e-mail if applicable.

After your reservation has been received and entered, you will be issued a confirmation via email. If no email is provided, a confirmation will be issued via regular mail or fax. You will need to present the confirmation to the ticket office upon arrival with one form of payment (check, credit card or cash).

If the number of people in your group changes after you have made the reservation, please notify the ticket office when you arrive and they will make the necessary adjustments. If your group is less than 15 people, you will have to pay the regular admission rates.

Have a wonderful visit at the Knoxville Zoo and thank you for your support!

Sincerely,

Christopher A. Juday  
Corporate Sales Manager  
Group Sales Department  
P.O. Box 6040  
Knoxville, TN 37914  
Ph: (865) 637-5331 ext. 307  
Fax: (865) 637-1943  
[cjuday@knoxville-zoo.org](mailto:cjuday@knoxville-zoo.org)

# Group Sales Reservation



**Remember:** Turn in your reservation two weeks prior to your visit. Please bring your confirmation sheet and one form of payment upon arrival (cash, credit card or check). And please tell the ticket office of any changes in your group's size upon arrival.

**Zoo Hours:** Knoxville Zoo is open 364 days a year. The hours fluctuate throughout the year. Please call (865) 637-5331 ext.1 to get a recording of our hours.

**Picnic Areas:** Knoxville Zoo has designated areas for picnics including: Safari Glen (an open grassy area), and picnic tables at Mildred's Place. These areas cannot be reserved and are on a first come basis.

**Picnic Lunch:** If you bring a picnic lunch into the Zoo, **the following items are prohibited: glass containers, disposable straws, lids and balloons.** Please try to limit the amount of disposable items you bring to the Zoo, so that we may reduce the amount of garbage we generate. There are concession stands throughout the Zoo that are open year-round.

**Daily Events:** On the day of your arrival, you may consult the schedules at the ticket office and at The Crossroads: located in the front entrance plaza.

*Please fax, mail or e-mail this form to the contact information on the first page.*

## Group Sales Reservation Form For Groups of 15 or more

Organization\_\_\_\_\_

Leader Name, Title\_\_\_\_\_

Day, Date of Visit\_\_\_\_\_

Mailing Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Phone (\_\_\_\_\_)\_\_\_\_\_ Fax(\_\_\_\_\_)\_\_\_\_\_

E-Mail\_\_\_\_\_

Age Group	Approx. # of people	Price	Total
Adult Ages 13-64		\$12.95	
Child Ages 2-12		\$9.95	
Senior Ages 65+		\$9.95	
Toddler Ages 2 and under		\$0.00	
15-passenger Van /Bus		\$0.00	
<b>Total Estimated Amount Due:</b>			

**Please pay \$5 parking fee per car at the parking lot.**



# Group Bucket Lunches

**Easy and convenient lunches at a good rate! For Groups of 15 or more**

Knoxville Zoo offers group bucket lunches at an affordable rate, making lunchtime easy and convenient.

It just takes these steps:

- 1) Fill out the Group Sales Form as well as the order form below **two weeks** before your visit.
- 2) Mail the forms in with full payment to reserve your food order. Please make checks payable to "Knoxville Zoo" or fill out the credit card information below. If payment for food has not been received with order we will automatically cancel the food order.
- 3) Call us **Five days** before your group's arrival to make any order changes. Please call during the week Monday through Friday from 9 am-5 pm to make changes.
- 4) You will be sent a confirmation for your order via email, regular mail or fax.
- 5) The day of your arrival at the Zoo, present your confirmation to Safari Grill.

**Meal Choices:** \$6.50 + sales tax per lunch

**Hot Dog Meal:** hot dog, chips, and a juice pouch in a souvenir bucket.

**Hamburger Meal:** hamburger, chips, and juice pouch in a souvenir bucket.

**If you are tax exempt, please send your tax-exempt certificate with payment.**

**Pick-up Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **at Safari Grill.**

Meal Type	# Of meals	Subtotal	9.25% sales tax	Total
Hot Dog Meal @ \$6.50	X	=	+	=
Hamburger Meal @ \$6.50	X	=	+	=
Meal Total=				

Group Name \_\_\_\_\_

Name on Credit Card \_\_\_\_\_

Type of Credit Card \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp. \_\_\_\_\_

Payment Total to be charged on credit card \_\_\_\_\_

**NO REFUNDS, EXCHANGE OR CANCELLATIONS**